

Manduessedum - Mancetter Village
(Place of War Chariots)

Mancetter Parish Council

Minutes of the Mancetter Parish Council Meeting held at the Schoolroom of St Peter's Church, Mancetter on Tuesday, 28 July 2026 at 7pm

Attendance: Cllr Ford-Rogerson (Chair) (AFR), Cllr Forknall (Vice Chair) (GF),
Cllr Healy (SH), Cllr Rothen (IR)

Apologies: Cllr Tither

Non Attendance: Cllr Clews (DC)

Other Attendees: County Cllr Warren (JW), Borough Cllr Barnett (KB), J Ambrose (Clerk)

Members of Public: None

- 2026/027 **WELCOME & APOLOGIES:** To RECEIVE apologies for absence and to consider whether to approve the reasons given
- 2026/028 **RECORDING OF MEETINGS:** Chairs' request that anyone recording the meeting make themselves known, to allow for openness and recognise practicalities. An audio recording of the meeting will be made by the Council, and will be deleted upon production of the draft minutes.
- 2026/029 **CO-OPTION** None received
- 2026/030 **PUBLIC QUESTION TIME:** None present
- 2026/031 **DECLARATIONS OF INTEREST PECUNIARY AND NON-PECUNIARY**
AFR allotment holder
- 2026/032 **PREVIOUS MINUTES**
a. **RESOLVED** Minutes of 23 June 2026 accepted and signed by chair
- 2026/033 **POLICE, COUNTY AND BOROUGH COUNCILLORS REPORTS: ACCEPTED**
County Cllr Warren – message from WCC George Finch, Leader: LGR statement: Labour Government has decided to split Warwickshire into two unitary Councils – North (North Warwickshire, Nuneaton & Bedworth & Rugby) South – (Stratford & Warwick). The Labour Government have forced this upon the people of Warwickshire and we are not happy with the outcome. However, we are fully committed to making sure the people of the North of the County, people of North Warwickshire, like Mancetter, the South will be trying to take as much from us as possible but we are resisting as we are for the people.

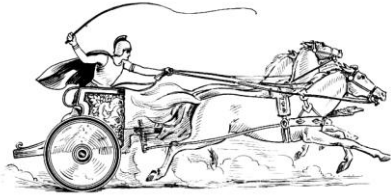
We will be doing early consultations, and early engagement with all parish councils to make sure they are onboard from day one as this is a joint journey.

Early engagement – cabinet to come to parishes to gain views.

Signed:

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Borough Cllr Barnett: LGR boundaries – 2 real options – existing county divisions or Borough Council wards.

Ridge Lane Playground opening Thursday, 6 Aug 3-6pm

Police Report: Incidents: 89- calls for service

35 calls of service did not require police attendance, or anything further for police involvement.

Animal related – 2

ASB – 4

Concern- 10

Violence – 6

Suspicious circumstances- 12

Trespass- 1

Theft- 3

Theft of motor vehicle- 1

Fire- 2: Atherstone Golf course, cause

Road related including RTC, break downs

Man-made fires by children

and road related - 13

2026/034 **PLANNING**

a. Update on Approved, Rejected, Pending Applications and Appeals:

2026/0290/FUL Revolution Fuels Ltd Rock Cars Watling Street Mancetter CV9 1RE
Proposed refurbishment and reinstatement of a Petrol Filling Station including new forecourt pumps, relining existing underground tanks, EV Charging, Drainage, parking and associated works – NOT YET DECIDED

b. No further applications received

Noted: Drayton Lane left in left out being reconsidered by HBBC in August

2026/035 **POLICIES**

RESOLVED The following policies were agreed:

- a) Data Protection Policy
- b) Internal Control Policy
- c) AI Policy
- d) Model Publication Scheme
- e) Document Retention Policy
- f) Health & Safety Policy
- g) Recording Parish Council Meetings Policy
- h) Staffing Committee Terms of Reference

2026/036 **INTERNAL AUDITOR**

Two quotes received - **DEFERRED.**

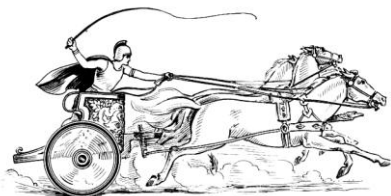
2026/037 **CLERKS REPORT NOTED**

- Allotment training completed.
- Metal detectorists reported on the Green at night – reported to police. JW reporting to Heritage portfolio owner Darren Cheshire.

Signed:

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- Safe keys passed over to the North Warwickshire Tenants Association and arranging collection of safe.
- Communicating with Diocese solicitors re cemetery.
- Rachel Taylor MP requested information on Remembrance Day.
- Thanks for KB for approving grant for wildlife cameras.
- Remind Cllrs to check if their Declarations of Interest forms are up to date.
- Cllrs training booked
- Two FOI's received – not received any information from the Cllr due date 10 August – Clerk informing resident of extension – reminder to Cllr they need to send the requested information to give time to redact any personal information.

2026/038 CEMETERY/ALLOTMENTS & MAINTENANCE OF PARISH

- a. **RESOLVED** Allotment Rules approved

2026/039 COUNCIL FINANCE

- a. **RESOLVED** bank reconciliations accepted and agreed:

	CCLA	HSBC Main	HSBC Treasurers
30.04.2026	£30,000	£50,655.03	£1,449.04
31.05.2026	£30,000	£50,708.32	£1,276.75
30.06.2026	£30,000	£35,758.36	£4,880.63

- b. Reserves **RESOLVED**: Reserves to bring back to September
 c. Budget **RESOLVED**: Clerk to adjust budget and bring back to September
 d. Invoices **RESOLVED**: Council approved all invoices (circulated prior)

R Drakeford 15.05.2026-10.07.2026	£1320.74	LRALC Cemetery Training	£80.00
B Stevenson S/O Apr – Jun = 13 x £99/week	£1287.00	LRALC Allotment Training	£120.00
ICCM	£110.00	Tom White Waste – bins	£30.07
Pension Contributions EE & ER Mth 3 & 4 set up as SO	£978.06	N Lane (Internal Auditor)	£100.00
HMRC Mth 3 & 4	£1370.66	SLCC Membership	£268.00
Clerk expenses	£463.72	SLCC ILCA	£168.00

2026/040 PARISH COUNCILLOR REPORTS

ACCEPTED

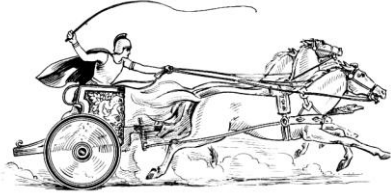
Shotgun fired over Ridge Lane.

Parking along quarry lane – up to junction an issue. Cllr Warren to use delegated budget to look at putting lines in. Clerk to report to police

Cllr Warrant to do site visit to school

Cllr warren to look at VAS data possibility

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RESOLVED: Council agreed to hold a drop in at Ridge Lane 08.08.2026 re Local Plan followed by an Extraordinary meeting to agree MPC response. Clerk to book room

2026/041 **ITEMS TO BE CONSIDERED FOR FUTURE MEETING**

Lone workers policy, Meeting Security Policy

2026/042 **PROPOSAL OF CLOSED SESSION**

The Chair raised a Proposal: To pass a resolution in accordance with the Public Bodies (Admissions to Meetings) Act 1960 Sec 1 (2) to exclude the press and public from the discussion regarding Council confidential matters as it will likely disclose information which will reveal the identity of an individual and sensitive information.

AGREED

- a. **DEFERRED** tender documents for cemetery and allotment maintenance
- b. **DEFERRED** contractor quotes to repair cemetery steps and rail not all quotes received
- c. **DEFERRED** contractor quotes to maintain cemetery trees not all quotes received
- d. **AGREED** Clerks probation – training agreed whilst on probation period
- e. **RESOLVED:** agreed to CiLCA training course for Clerk at a cost £450 + VAT (WALC) and £495) Brightspace

Meeting closed: 8.45 pm

Signed:

Signed: